MARY MATHA
COLLEGE OF ARTS AND SCIENCE (Co-Ed)
Accredited with B++ Grade by NAAC in First Cycle
Affiliated to Madurai Kamaraj University | A College Managed by CMI Fathers
Approved by UGC Under Section 2(f) Status | An ISO 9001:2015 Certified Institution
Nallakaruppanpatty, Periyakulam East, Theni Dt. 625 604, Tamil Nadu, India.

September 10, 2025

Office of the Controller of Examinations
Circular-31

Dear HoDs, In-Charges, and Staff Members,

Our first semester is quickly coming to a close, and the semester examinations are tentatively scheduled to begin on **November 03**. In view of this, we must accelerate the academic process with special attention to the following points:

1. **First Internal Examinations (I UG & I PG):**
    - These should be conducted departmentally.
    - The exam need not be for two hours; it may be conducted within one class hour.
    - Departments may plan the mode of examination and allocate marks accordingly.
2. **Second Internal Examinations:**
    - Rescheduled to **September 19, 20, and 22**.
    - All students, including I UG and I PG, will appear for this exam.
    - Sufficient portions of the syllabus (Units I–IV) should be covered for this purpose.
    - Please note that there will not be time to conduct another exam for the first years before the semester exam.
3. **Syllabus Completion:**
    - Maximum coverage of the syllabus must now be our policy and priority.
4. **Regarding I UG & I PG Time Constraints:**
    - We are aware of the limited time available for first-year students.
    - This is due to the University's scheduling arrangements, which are beyond our control.
    - Nevertheless, let us strive to achieve the best possible outcome in the given circumstances.
5. **Important Dates to Remember:**
    - Model practical exam from 25th September onwards, University Practical exam from October 10 onwards

- Model Theory exam from October 22-28
- PTA meeting on Friday, Septemper 26
- Hall Ticket 1-11-2025
- MKU Semester exam from November 3

Your cooperation in this matter is sincerely appreciated.

Contrller of Examinations **Principal**



