22.09.2025

From

Dr. G. Pothiaraj
Head of the Department
Department of Biotechnology,
Mary Matha College of Arts and Science
Periyakulam, Theni.

To

The Director,
Pasteur Institute of India
Kotagiri Road,
Coonoor - 643 103, Tamil Nadu, India.

Sub: Requesting industrial visit to our esteemed institute-reg.,

Respected Sir/ Madam

On behalf of Mary Matha College of Arts and Science, Periyakulam, Theni where I work as the Head of the department, Biotechnology, I wish to request seeking permission to arrange an industrial visit to our esteemed institute. Our institution is reputed for providing good quality education to the students. The life science school comprises various departments (Biotechnology and Microbiology) in our college. This industrial visit is mainly arranged for the life science students to enrich their future research careers in the scientific areas. A group of 45 students with faculty members intend to participate in the industrial visit. We humbly request you to give us permission to visit your prestigious institution by September 26 or 27-2025. Beyond these dates, we are expecting to have University theory and lab exams.

We strongly believe that your institute will provide our students with practical experience and relevant knowledge during this visit. Kindly make further arrangements for this visit to the relevant department to meet your skilled employee in your institute. I request you to grant us permission for the same. Kindly contact us for any other requirements for the visit.

Thanking you

Yours sincerely,

G. POTHIARAJ

22/9/25.

HOD,
DEPARTMENT OF MICROBIOLOGY.